

The start of online consultation

International Student Division
Chiba University

1. What you need

- Google Workspace account (for Chiba University)
- Google Meet

2. Reservation/Consultation method

- The URL below is the reservation form. Please log in to Google Workspace and enter the desired content.

【URL】

<https://docs.google.com/forms/d/e/1FAIpQLSexz5kZEuZonTV6G2yhRWSbn1-BsoLdaq4sAbbyNGfDayxEBg/viewform>

- Within 3 business days from the date the reservation is completed, the person in charge will reply to the email address you entered at the time of booking. The person in charge will decide the date and time of consultation based on your desired date and time. At this time, we will also send you a link for online calling.
- When the promised date and time arrives, enter the link you received into Google Meet to start an online call.

3. Notes

- If you wish to cancel, please be sure to contact the email address of the person in charge of the consultation.
- If you are more than 5 minutes late for the consultation start time, it will be canceled and you will have to make a reservation again.
- As a general rule, one consultation time is within 30 minutes.

4. Contact

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